

START UP PROCEDURES

PASSION PLAY MAINTENANCE

Statue Restrooms

- Make sure all 3 frost free hydrants past the wall toward statue are closed
- Shut drain valve behind bathrooms in ground is closed
- Shut faucet at end of hallway behind bathrooms
- Shut outside faucet on wall by back door
- Leave faucets on in bathrooms
- Turn valve on in manhole in driveway by flower bed
- Close faucets when air is out of the lines
- After stools are filled, flush each toilet and make sure they shut off

Front Entrance

- Make sure fountain is cleaned out
- Double check fountain “sprinklers” are in working order
- Close drain valve in ground by fountain valves under concrete mold
- Close drain valve to big water tank outside
- Close drain valves that drain fountain (2)
- Close drain valves to Rainbird system (3)
- Close faucet handle drains under main valve
- Close yard hydrant in bushes behind fountain
- Close yard hydrant south of buffet
- Put 4 new water filters against the wall
- Put new filter in tall housing
- Put strainer in and put cap on the pump
- Put 2 chlorine tablets in and put cap on (inline chlorine filter)
- Make sure all drain plugs are in (3)
- Open water valve in manhole by buffet
- Turn pump #1 and #2 on inside after outside tank is full
- Check for water leaks on 4 filters against the wall
- Check for water leaks on tall filter, strainer and chlorine container cap
- Check drain valve by fountain under concrete mold

Main Gift Shop

- Close wall hydrant next to floor in women's bathroom on left as you walk in 1st stall
- Close faucets in ceiling of basement- One at north end and one at south end

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- Make sure drain valves on all 3 hot water heaters are closed
- Close valves in ceiling of plumbing supply room by hot water heater
- Open the water valve in plumbing supply room crawl space on right outside wall.
- Close all sink faucets in men and women's bathrooms
- Close shower faucets and sink faucets in boy's dorm
- Close faucets on sink by door going to showers
- Close sink faucets in back room of gift shop
- Check faucets in bathrooms to make sure that there are not any water leaks- sinks and toilets
- Check both faucet drains in dorm ceiling for leaks
- Check showers and faucets in boy's dorm
- Check hot water drains for leaks
- Check sink faucet in backroom of gift shop for leaks
- After hot waters are filled- turn breakers on at south end of basement and one in back hallway of gift shop by door.
- Plug A/C in for women's bathroom and check temperature setting (not too cold)
- Open each end sink in bathrooms to get air out of the lines.
- After toilets are filled, flush all toilets and make sure they shut off

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PASSION PLAY MAINTENANCE

Snack Shop and Bathrooms

- Make sure drain to hot water heater is closed
- Close faucet on back wall of building
- Close faucet on side of building by hoses
- Close sink faucets in snack shop and men and women's bathrooms
- Close valve by hot water heater
- Replace water filter on front wall
- Close faucet next to floor in women's bathroom at end of cabinet
- Close wall faucet in men's bathroom under sink
- Open valve in manhole at outside corner of building
- Check for leaks at hot water heater drain
- Check for leaks at water filter
- Open sink faucets to get air out of lines
- After hot water heater is filled turn breaker on
- After toilets are filled, flush all toilets and make sure they shut off

ICE MACHINE

- Plug ice machine in
- Remove silver cover and connect black hose and replace over
- Put cleaner in reservoir and turn machine on to clean (run approx. 30 min.)
- After cleaned turn machine to on
- Run 4 cycles and remove ice
- Check with Gerald - (Ozark Refrigeration) about cleaner

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PASSION PLAY MAINTENANCE

Play Concession Stand/Blanket Room

- Close valve in ground behind corner of building (green cap)
- Replace water filter
- Connect hose at outside hydrant on back wall of bathroom by ramp
- Turn outside hydrant on and check for leaks at hose connection
- Check for leaks at water filter

Carpenter Shop in Marketplace

- Turn faucets and shower off
- Close faucet on outside wall by monument and flower bed
- Close drain valve in elevator shaft
- Turn water valve on by history museum on right with trash can over valve
- When hot water heater is filled turn breaker on
- Check for leaks- sink, shower, hot water heater and elevator shaft
- After toilet is filled, flush toilet and make sure it shuts off

Holy Land

- Turn main breaker on behind wall behind snack house
- Close drain valve under water tank on right side of road past camel pen
- Water valve to water tank should be closed unless the well in Jerusalem is being filled
- Close outside hydrant by toilet in Jerusalem is closed
- Close drain valve by water tank in back room of bathroom
- Close drain valve in manhole at back corner of bathrooms by the steps
- Close faucet on back wall of building
- Close 3 drain valves in hallway between bathrooms
- Close all sink faucets
- Close drain valve in manhole at end of snack house
- Close water valve in manhole at end of snack house
- Turn water on at Trailhead sign behind Market Place
- Check for leaks at all outside hydrants and faucets
- Check for leaks in hallway of bathrooms
- Turn each sink on to get the air out of the lines
- After toilets are filled, flush all toilets and make sure they shut off

START UP PROCEDURES **PASSION PLAY MAINTENANCE**

Ticket Office and Flagpole Bathrooms

- Close sink faucet in ticket office
- Close faucets in the men and women's bathrooms
- Close small valve behind cabinet next to outside door in sculptors' shop
- Close drain valve under mop sink in Broom closet in breezeway
- Close faucets in broom closet
- Open water valve in front of sculptor shop in ground under concrete mold
- Check for leaks in broom closet, both bathrooms and valve behind cabinet in Sculpture shop
- Open each sink faucet to get the air out of the lines
- After toilets are filled, flush all toilets and make sure they shut off

First Aid Room

- Close sink faucets
- Open water valve in crawl space under Sacred Arts Building across from first aid room
- Check for leaks

Sacred Arts Boys Dorm

- Replace 2 water filters next to A/C unit
- Make sure water valve under sink next to ice machine is turned off
- Open water valves on each side of filters
- Check for leaks on water filters

Ice Machine

- Replace water filter under sink counter Micro-Carbon 4 4617-24 (46170)
- Remove silver cover and connect black hose and replace cover
- Turn water valve on
- Plug ice machine in
- Put cleaner in reservoir
- Turn ice machine to clean and run approx. 30 mins.
- Turn ice machine to on and run 4 cycles and remove ice

Check with Gerald- (Ozark Refrigeration) about Cleaner